

Operation Happy Holidays

"Make Someone's Holiday Bright by Sending Forth the Light of Goodwill"

If you or someone you know could use a little extra help with food, clothing, or gifts for the holidays, stop by Army Community Service (ACS), Community Support Center, Building 1520, or visit our website below and look for the "Operation Happy Holidays" link to complete the nomination form for qualification.



Units, organizations, or individuals wishing to sponsor families can register by calling 301-619-3455 or visiting ACS in the Community Support Center, Building 1520

UPCOMING SPONSOR MEETINGS

28 September, 19 and 26 October,
3, 9, and 30 November 2006
0900-1000

Community Support Center,
Building 1520, Room 212



FOR MORE INFORMATION, CALL 301-619-3787

(FORT DETRICK MILITARY AND CIVILIAN EMPLOYEES ONLY)
DEADLINE FOR NOMINATIONS: FRIDAY, 3 NOVEMBER 2006



WWW.DETRICK.ARMY.MIL/FAMILYREADINESS/ACS



Army Community Service (ACS)
Operation Happy Holidays (OHH) Nomination Form

Fort Detrick Military and Civilian Employees Only!

STAFF USE ONLY - Family Code:

POLICY: OHH assistance will not be approved if you have applied and/or qualified for similar assistance from another agency or organization. The OHH program is designed to supplement the basic and typical holiday needs of a family in current financial distress and unable to fulfill these needs themselves. OHH is designed primarily for children and limits the assistance to children from birth to age eighteen. Exceptions to policy may be made for disabled family members outside this age range or other special circumstances and an explanation of the situation is required in the comment section below. If more space is required, use an additional sheet of paper and attach to the application. For more information call the ACS Outreach Program Manager at 301-619-3787.

Self-Referral? Yes No

Referral By:

Referral Phone #:

General Family Information:

Name: _____
Grade/Rank: _____
Unit/Org _____
Phone (Home): _____

Address (Street): _____
Address (City, State, Zip): _____
Email: _____
Phone (Work): _____

PRIVACY DISCLAIMER: Information provided is considered confidential and for ACS Staff use to determine eligibility for OHH assistance. Furnishing requested information is voluntary but failure to do so may result in disapproval or inability to complete the request due to lack of information. Only the "Family Member Information" section below will be provided to corresponding sponsor in order to fulfill requests.

Demographic Family Information:

	Yes	No		Yes	No		Dual Military Only
Are You a Single Parent?			Spouse Employed Full Time?			Spouse Grade/Rank:	
Are You Married?			Spouse Employed Part-Time?			Spouse Assigned Locally?	
Are you Separated or Divorced?			Spouse Unemployed?			Spouse Deployed or TDY?	
Do You Live Off Post?			Disabled Family Member?				

Total Family Members in Household: **Total Children in Household:** **Number of Children Not Residing With You:**

Special Circumstances, Unique Situation, or Comments:

Have you received OHH assistance before? **If so, how many times?** **Most recent year of OHH assistance?**

Applicant Agreement:

The above named individual requests to have his or her name placed in nomination for the OHH Program and hereby states that all information provided is true to the best of their knowledge. This family will not be receiving assistance from any other similar community agency or organization. The individual agrees to pick up, or make arrangements to pick up, their OHH family items on the designated date and time as specified by the OHH staff.

Dated:

Signed:

OHH Staff - Cut Below This Line

Family Member Information

***Ethnic Preference:** **STAFF USE ONLY - Family Code:**

***Voluntary and only if you have a preference for ethnic gifts or clothing, i.e., an Asian or African American Barbie Doll. Please circle all specific ethnic items.**
For privacy concerns, other than ethnic option above, do not list names or other identifying information in this section other than what is requested.

Clothing: (Please print legibly!)

Age	Sex	Shirt / Blouse	Pant / Slacks	Dress	Jacket	Shoes	Other (Item/Size)

Toys or Special Requests: (Please print legibly!)

Age	Sex	Items Requested:

Please keep in mind that OHH is designed to supplement, not replace, your holiday season needs. OHH staff solicit sponsors from the community for each family and they raise funds to purchase items for qualified families. As a matter of fairness to all families and sponsors, items like X-Boxes and other major expense items are not implied or to be expected as part of the OHH program.

APPLY ONLINE AT: <http://www.detrack.army.mil/wellbeing/familyReadiness/acs/ohh01.cfm>